

## **Are you looking for a rewarding part-time position?**

We are looking for friendly, able-bodied persons to work part time in our Habitat for Humanity ReStore – Forest Grove, accepting donations, pricing merchandise, assisting shoppers, working the check-stand, cleaning, and assisting with pickup and delivery of donated items.

Hours of operation are Monday – through – Saturday, 8:30 am to 5:30 pm. You can expect to work 15 – 30 hours per week. Work is year round.

Pay is hourly, \$12 - \$15 per hour, depending on skills and experience. A clean driving record and the ability to drive the company truck is highly desired. No CDL is needed.

Qualified candidates must be able to lift 50 pounds repeatedly, stand, lift, and walk up and down stairs carrying furniture.

Sick time is provided in accordance with Oregon law.

Employment is contingent upon passing a criminal and sex-offender background check. A drug screen may be required.

The Forest Grove ReStore is fully owned and operated by West Tuality Habitat for Humanity. The store provides gently used furniture, appliances and building materials. Proceeds from the store support the mission and programs of West Tuality Habitat for Humanity. Check us out at [fgrestore.org](http://fgrestore.org) and [westtualityhabitat.org](http://westtualityhabitat.org)

Application forms are available for download at [fgrestore.org](http://fgrestore.org), and can be mailed in, or you are welcome to apply in person at the ReStore: 3731 Pacific Avenue, Forest Grove, OR 97116. Please inquire at the check-stand.

The Forest Grove ReStore / West Tuality Habitat for Humanity is an equal opportunity employer.

**West Tuality Habitat for Humanity ReStore**  
**3731 Pacific Avenue Forest Grove, OR 97116**  
**503-357-1201**

**Employment Application**

Date: \_\_\_/\_\_\_/\_\_\_

Name (Last)	(First)	(Middle)	Soc. Sec. #
Address	(Street)	(City)	(State/Zip)
Phone Number	Citizen of U.S? Yes                  No		

**Employment Desired**

Position	Date You Can Start	Salary Desired
Have You Ever Applied To This Company Before?	Where?	When?
<b>Answers To The Following Questions Are Required</b>		
Can you perform the essential duties of the job in which you wish to be employed, with or without accommodation? Yes                  No If no, please describe accommodation requested:		
Have you ever been convicted of a crime?      Yes                  No  If yes, give details		
Education Completed (Circle One)		
High School	Associate Degree	Bachelor Degree                  Post Grad Degree
In Case of Emergency, notify		
Name	Relationship	Home Phone                  Work Phone
This form has been designed to comply with state and federal fair employment practice laws prohibiting discrimination on the basis of an applicant's sex or minority status. Questions directly or indirectly reflecting such status have been included only where needed to determine a bonafide occupational qualification or for other permissible purposes. Such questions are appropriately noted on the application.		

**Note: West Tuality Habitat for Humanity ReStore, reserves the option to terminate employment with or without cause and with or without notice at any time.**

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**Employment Experience**

Start with your present or last job. Include any job-related military service assignments and volunteer activities. (You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.)

Employer #1	Dates From	Employed To	Work Performed
Address			
Telephone Number	Rate/Salary Starting	Rate/Salary Final	
Job Title      Supervisor's Name			
Reason for Leaving			
Employer #2	Dates From	Employed To	Work Performed
Address			
Telephone Number	Rate/Salary Starting	Rate/Salary Final	
Job Title      Supervisor's Name			
Reason for Leaving			
Employer #3	Dates From	Employed To	Work Performed
Address			
Telephone Number	Rate/Salary Starting	Rate/Salary Final	
Job Title      Supervisor's Name			
Reason for Leaving			

If you need additional space, please continue on the back

**Special Skills and Qualifications**

Summarize special job related skills and qualifications acquired from employment or other experiences.


**Education**

	Elementary School	High School	Undergraduate College/University	Graduate/ Professional
School Name and Location				
Years Completed	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Describe Course of Study				
Describe any specialized training, apprenticeship, skills and extra-curricular activities				
Describe any honors you have received				
State any additional information you feel may be helpful to us in considering your application				

**Indicate any foreign languages you speak, read and/or write**

	Fluent	Good	Fair
Speak			
Read			
Write			

List professional, trade, business or civic activities and offices held.  
(You may exclude membership which would reveal sex, race, religion, age or other protected status)

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**References**

Give name, address and telephone number of 3 references who are not related to you and are not previous employers.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Affidavit**

I declare each of the above answers given to be complete and true to the best of my knowledge and I am aware that any misrepresentation or omission may be cause for dismissal.

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

I understand that all the working conditions and rules outlined in the job description are a condition of employment and I agree to abide by them.

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**Signature of Applicant**

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**Date**